



CALIFORNIA DEPARTMENT OF
FOOD & AGRICULTURE

Karen Ross, Secretary

July 3, 2019

Dave Kegebein
14th DAA Santa Cruz County Fair
2601 East Lake Avenue
Watsonville, CA 95076

Dear Dave Kegebein,

Congratulations! The California Department of Food and Agriculture (CDFA) Fairs and Expositions Branch is pleased to inform you that your fairground's project, Completion of Primary & Secondary Electrical System Undergrounding, was pre-selected to advance to the next step of the SB 5-Proposition 68 Bond Measure (Bond Measure) project selection process.

This letter is to give you an idea of what the remainder of the selection process will look like. As a pre-selected project, this letter does not guarantee awarding of grant funds. It signifies your fairgrounds' facility improvement project has made it to the next step of the process, which will consist of a more thorough review of the project. This review (the deep dive) will be facilitated by California Construction Authority (CCA). As appropriately qualified and experienced professionals, CCA will conduct on-site visits to the fairgrounds and verify the proposed projects. The purpose of the deep dive is for CCA to research and determine a more accurate scope of work (SOW), budget and estimated timeline for each pre-selected project.

The deep dive process is expected to start early July and take up to eight weeks. Within the next few days, CDFA will be scheduling a mandatory conference call with you, a board representative and CCA to discuss the deep dive process in more detail. To better facilitate the conference call scheduling, please click on the [Doodle Calendar](#), add your name, provide us with your and your board representative's availability by checking on the dates and times, and send. Please be prepared with any questions and to provide verbal consent for CCA to begin the deep dive process of your fairgrounds' facility improvement project.

Based on the supporting information gathered through the deep dive, CDFA and the selection committee will conduct a second round of scoring to verify the project will be completed within the proposed budget, timeframe and requirements of the Bond Measure. If your project is selected after the second round of scoring, CDFA will submit your project's support information to the State Treasurer's Office (STO) for official approval. If your fairgrounds' project is approved by STO, you will receive a CDFA Grant Agreement. Your Grant Agreement will include details of your grant application, such as the Procedures Manual, SOW and Budget. The signed Grant Agreement must be submitted back to CDFA and project implementation may begin once the Grant Agreement has been fully executed.

In the case that your fairgrounds' project is selected for an award, please ensure that this information is shared with the fair board at the next regularly scheduled board meeting, listed



as an item of correspondence. **Please note:** Projects awarded through this first round of SB 5-Proposition 68 Bond Measure funds must be fully completed no later than March 2022.

In addition, in order for your fairgrounds' project to be qualified for further consideration, you must read, understand and sign the Procedures Manual that will follow by end of July. The Procedures Manual is designed to provide direction to the Fairs for the successful management of bond funds available for facility improvement projects at the fairgrounds. The Procedures Manual identifies roles and responsibilities of all parties and describes the processes and procedures required by Grant Agreement terms and conditions.

You do have the option of selecting CCA or the Department of General Services (DGS) to manage your project. If you choose to have DGS as your project manager, please contact Joe Flores with DGS at (916) 376-1726, as soon as possible to discuss your project as the process will differ by using DGS. Please let CDFA know if you are considering DGS as your project manager. We will discuss this further during the conference call.

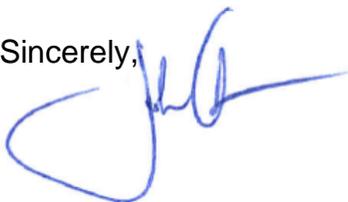
If your fairgrounds' project is not selected after the second round of scoring, your project will still be considered for the next round of Bond Measure funds. The next round of Bond Measure funds is expected to be awarded in Spring 2020.

As a reminder, the goal of the Facility Condition Assessment project is to create a Fairgrounds' Facility Condition Improvement Project List that can be updated as needed, so the list can remain as current and relevant as possible. Therefore, if you did not submit up to five projects during the initial assessment period, you still have the opportunity to do so. Please use the attached Facility Condition Assessment Form to submit the additional projects. The Assessment Forms can be sent via email to Marcus Lee with CCA at mlee@ccaauthority.org. On the other hand, if one of your fairgrounds' previously submitted projects have been or will be initiated and/or completed prior to receiving funding from CDFA, please let us know so we can update the project list.

CDFA understands how critical these facility improvement projects are to you, your fairgrounds and your community. We are very excited to have the opportunity to receive Bond Measure funds and look forward to working with each fair to successfully complete a variety of facility improvement projects throughout the state.

If you have any questions, please contact Mike Francesconi with Fairs and Expositions at (916) 900-5365.

Sincerely,



John Quiroz, Branch Chief
Fairs & Expositions Branch