

14th District Agricultural Association

SANTA CRUZ COUNTY FAIR

Established 1885

Board of Directors' Meeting Notice

Tuesday, December 6, 2022 at 1:30 PM Pacific Time (US and Canada)

In Person: Fine Arts Building

Zoom Meeting ID:

<https://us06web.zoom.us/j/86562930783?pwd=ODJBd0k3YitFTGNRR1o4S3lrWVI3QT09>

Meeting ID: 865 6293 0783

Passcode: 286036

One tap mobile

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+16694449171,,86562930783#,,,,*286036# US

Directors: Stephanie Fontana, Tony Campos, Lupe Flores, Michael Pruger, Dana McRae, Rachel Wells, Nick Calubaquib.

Interim Manager: Don Dietrich dietrich@santacruzcountyfair.com

Recording Secretary: Donna Steward

Mission Statement

The mission of the Santa Cruz County Fairgrounds is to provide a safe place for community events, educational opportunities and the annual Fair that showcases the talents and diversity of our community.

Americans with Disabilities Act

Persons with disabilities who may require accommodations to attend the meeting are requested to contact the Manager's office at 831-724-5671. Persons requesting a Spanish translation service are to contact the Manager's office five (5) business days prior to the scheduled meeting date. Agendas for the 14th District Agricultural Association can be accessed online: www.santacruzcountyfair.com. Questions regarding agenda items should be directed to the Managers office at 831-724-5671.

Public Participation: Any person may address the Board during its Public Comment period. The Board reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker in order to proceed with the agenda and individuals may speak only once during Public Comment. All Public Comments must be directed to an item listed on today's Agenda including the Closed Session Agenda, or to a topic not on today's Agenda that is within the jurisdiction of the Board. Board members will not take actions or respond immediately to any public communication presented regarding topics not on the Agenda but may choose to follow up later, either individually, or on a subsequent Agenda.

All meeting notices, agendas and materials considered by the Board during the meeting will be available during the meeting. The agenda and notices will also be available on the website at:

<https://www.santacruzcountyfair.com/board/agenda-items>

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Board of Directors' Meeting Agenda

Items listed on this agenda may be considered in any order at the discretion of the President. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

CALL TO ORDER – Stephanie Fontana

ROLL CALL - Declaration of Quorum

PLEDGE OF ALLEGIANCE

SECTION:	PAGES:
PUBLIC COMMENTS	
DIRECTOR COMMENTS	
INTERIM MANAGER COMMENTS	
CORRESPONDENCE <ol style="list-style-type: none">1. CDFA 2022/2023 Fair Training Reimbursements.2. CFSA Workers Comp & General Liability Estimates 2023	
CONSENT CALENDAR (<i>Discussion/Action</i>) <ol style="list-style-type: none">1. Board Meeting Minutes from October 26, 20222. Contracts on Consent Agenda	
FINANCIAL (<i>Discussion/Action</i>) <ol style="list-style-type: none">1. Review & Accept September 2022 Financials2. Review & Accept October 2022 Financials	
OLD BUSINESS <ol style="list-style-type: none">1. Committee Duties and Requirements2. Board Policy Review and Update. Staff recommendation to contract for services.3. MOU between the 14th DAA and Fairgrounds Foundation4. Updated fee schedule for building and grounds rental5. Sheep and Swine Barns6. Staff report recommending the hiring of an interim manager7. Update on the Harvest Roof repair8. List of contracts from October 26, 2022 Consent Calendar9. Staff Report regarding the hiring of a permanent manager	

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NEW BUSINESS 1. Staff Recommendation, hiring of Board Secretary. 2. Changes to bank account signatories.	
REPORTS (<i>Discussion/Action</i>) 1. SCC Fairgrounds Foundation Update 2. Agricultural History Project Update 3. Junior Fair Board 4. Livestock Committee – Director Fontana a. Future Meeting Dates – February 8, 2023 5. Buildings & Grounds Committee – Director Pruger and Director Campos	
BOARD MEETING DATES - 2023 1. Jan 24, Feb 28, Mar 28, Apr 25, May 23, Jun 27, Jul 25, Aug 22, Oct 24, Dec 5 2. Western Fairs Conference January 15 th -18 th 2023	
MANAGER REPORT 1. Overview of the Current Operation	
CLOSED SESSION None	
RECONVENE INTO OPEN SESSION	

ADJOURNMENT

Date of Notice – November 22, 2022