

# 14<sup>th</sup> District Agricultural Association



SANTA CRUZ COUNTY FAIR  
Established 1885

## BOARD MEETING MINUTES

Board of Directors' Meeting  
Harvest Building and via Zoom  
2601 East Lake Avenue, Watsonville, CA  
Tuesday, May 24, 2022

Approved by: DP

Date: 6-29-22

**CALL TO ORDER:** 1:30 p.m. by President Don Dietrich

**ROLL CALL, PLEDGE OF ALLEGIANCE, DECLARATION OF QUORUM, APPROVAL/DISSAPPROVAL OF ABSENCES.** A quorum was declared.

**DIRECTORS PRESENT:** In-Person: Don Dietrich - President; Jody Belgard- Vice-President Loretta Estrada, Stephanie Fontana, Lupe Flores, Michael Pruger, Dana McRae. Bill Barton;  
Remotely: Tony Campos (4965 Flat Rock Trail, Payne, OH 45880).  
**JR FAIRBOARD MEMBER:** none

**DIRECTORS ABSENT:** none

**DIRECTORS EXCUSED:** none

**CHIEF EXECUTIVE OFFICER (CEO):** Dave Kegebein - remote

**RECORDING SECRETARY:** Mary Bannister

### **PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA:**

Phillip Carranco is concerned that financials are not on the agenda. Also, Buildings and Grounds update is not provided. Jessica Ayala had concerns about the Burning Man event. She also complained about response to the PRA requests she has made, and asked about the Fair Foundation.

**CEO COMMENTS** – none.

**DIRECTOR COMMENTS:** Director Dietrich attended the Salinas Valley Fair and enjoyed it. He noted that the Interim Fair Manager there expressed appreciation for the help our CEO has provided to her.

**CORRESPONDENCE** – President Dietrich summarized the misunderstanding regarding the County Elections Department, as described in the enclosed correspondence, and concluded that it has been resolved.

**CONSENT CALENDAR.** - none

**FINANCIALS -**

*Director Fontana moved, Director Belgard seconded acceptance of the February 2022 Financials and motion carried 9-0. Ayes; Directors Dietrich, Fontana, Belgard, Barton, Estrada, Flores, Pruger, McRae and Campos.*

**OLD BUSINESS** – Photo of Livestock Building enclosed in packet, it has been fenced and has hazard signage. President Dietrich reported that there was an accident with a vehicle hitting the sheep barn during unSCruz.

**NEW BUSINESS**

**Corrected Fair Admission Prices** – Page 9 shows the approved admission prices, however Exhibitor and Parents prices were incorrect. The corrected prices are shown on Page 10. *Director Flores moved, Director Estrada seconded approval of Corrected Fair Admission Prices and motion carried 9-0. Ayes; Directors Dietrich, Fontana, Barton, Belgard, Estrada, Flores, Pruger, McRae and Campos.*

**SBL Investigations** – Copy of the check to SBL Investigations was enclosed in the packet. Member of Public inquired about PRA request related to this item. *Director Fontana moved, Director Estrada seconded approval of invoice payment to SBL Investigations and motion carried 9-0. Ayes; Directors Dietrich, Fontana, Barton, Belgard, Estrada, Flores, Pruger, McRae and Campos.*

**14<sup>th</sup> DAA Policy Manual - Review & Update Policies.** President Dietrich recommends the most recent version approved by CDFA be obtained for consideration and review by the Board.

Public - Becky Steinbruner thanked the Board for considering the policies.

Director Estrada asked who had responsibility for enforcing policies related to RV Campground cleanliness and storage. CEO said he will follow up.

Public - Jessica Ayala asked what information RV tenants receive. CEO said he will include the RV Camping documents in next month's board packet. Becky Steinbruner asked that the information be posted on the Fairgrounds' website.

Director Fontana asked if the policy includes all fair events or just campground rentals. CEO clarified that there are various special events with camping, different from Fair-time camping.

Public - Philip Carranco had questions regarding the summer camping wording.

Director McRae has clean-up language for the By-Laws - it was agreed they would be given to staff to mark up and distribute.

President Dietrich recommended that Policy Manual Review be started in October and reviewed by the entire Board rather than a sub-committee that would make recommendations to the Board.

Public - Eric Zamost reflected on a Fair Board Policy Committee in 2015 who met in public meetings and painstakingly went through the entire Policy Manual. He recommended that a committee do the detailed work and bring it to the full Board for consideration.

Public comment remotely – many items need to be done in parallel when updating by-laws.

Public - Phillip Carranco and Director Fontana noted that many of the CDFA policies are not available on their website, or their links are not working.

After discussion, it was agreed by consensus that Board Policies comments by the directors will be submitted to staff two weeks prior to the next board meeting for inclusion in the packet.

Public - Becky Steinbruner asked if alcohol policy review had been done by CDFA – President said no. Phillip Carranco said Director information on the website needs to be updated.

Public comment remotely – asked if CDFA counsel had responded to questions regarding standing committees – President said they are ongoing.

CEO reported that most recent Policy Update was completed in 2016.

### **CLOSED SESSION**

Closed session began at 2:30, ended at 3:40.

The President reported the Board took no reportable action during closed session.

### **NEXT MEETING**

Next Regular Board Meeting is June 28, 2022 at 1:30 p.m. in-person and via remote-cast as necessary.

**ADJOURNMENT:** The meeting adjourned at 3:45 p.m.