

14th District Agricultural Association

SANTA CRUZ COUNTY FAIR

Established 1885

Board of Directors' Meeting Notice

Tuesday, October 25, 2022 at 1:30 PM Pacific Time (US and Canada)

In Person: Fine Arts Building

Zoom Meeting ID: 835 2284 2061

Passcode: 338391

<https://us06web.zoom.us/j/83522842061?pwd=SjEydm5MQXN2R2JscElsZFo2RndaUT09>

One tap mobile

+16699006833,,83522842061#,,,,*338391# US (San Jose)

Dial by your location

+1 669 900 6833 US (San Jose)

Directors: Jody Belgard - Vice President, Tony Campos, Loretta Estrada, Lupe Flores, Stephanie Fontana, Michael Pruger, Dana McRae.

Interim Manager: Don Dietrich dietrich@santacruzcountyfair.com

Recording Secretary: Mary Bannister

Mission Statement

The mission of the Santa Cruz County Fairgrounds is to provide a safe place for community events, educational opportunities and the annual Fair that showcases the talents and diversity of our community.

Americans with Disabilities Act

Persons with disabilities who may require accommodations to attend the meeting are requested to contact the Manager's office at 831-724-5671. Persons requesting a Spanish translation service are to contact the Manager's office five (5) business days prior to the scheduled meeting date. Agendas for the 14th District Agricultural Association can be accessed online: www.santacruzcountyfair.com. Questions regarding agenda items should be directed to the Managers office at 831-724-5671.

Public Participation: Any person may address the Board during its Public Comment period. The Board reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker in order to proceed with the agenda and individuals may speak only once during Public Comment. All Public Comments must be directed to an item listed on today's Agenda including the Closed Session Agenda, or to a topic not on today's Agenda that is within the jurisdiction of the Board. Board members will not take actions or respond immediately to any public communication presented regarding topics not on the Agenda but may choose to follow up later, either individually, or on a subsequent Agenda.

All meeting notices, agendas and materials considered by the Board during the meeting will be available during the meeting. The agenda and notices will also be available on the website at:

<https://www.santacruzcountyfair.com/board/agenda-items>

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Board of Directors' Meeting Agenda

Items listed on this agenda may be considered in any order at the discretion of the President. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

CALL TO ORDER - Vice President Jody Belgard

ROLL CALL - Declaration of Quorum

PLEDGE OF ALLEGIANCE

SECTION:	PAGES:
PUBLIC COMMENTS	
DIRECTOR COMMENTS	
INTERIM MANAGER COMMENTS	
CORRESPONDENCE <ol style="list-style-type: none">1. Best of the Pajaro Valley 20222. CDFA Recommended Caution for CA Poultry Exhibitions3. 2022 State Rules Advisory Committee Meeting	
CONSENT CALENDAR (<i>Discussion/Action</i>) <ol style="list-style-type: none">1. Board Meeting Minutes from August 23, 20222. Board Meeting Minutes from October 4, 2022 – Special Meeting3. Contracts on Consent Agenda	
FINANCIAL (<i>Discussion/Action</i>) <ol style="list-style-type: none">1. Cash Balance / Financial Audit Progress2. Review & Accept July 2022 Financials3. Review & Accept August 2022 Financials4. Other Financial Documents5. Independent Accountant's Review Report	
OLD BUSINESS <ol style="list-style-type: none">1. Committee Duties and Requirements2. Board Policy Review and Update3. MOU between the 14th DAA and Fairgrounds Foundation4. Updated fee schedule for building and grounds rental5. Update on County Purchase of the land adjacent to the Fairgrounds	

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NEW BUSINESS <ol style="list-style-type: none">1. Board approval of Interim Manager.2. Discussion regarding roof replacement for the Harvest Building. Direct staff to put out requests for proposals and request funding through the Fairgrounds Foundation.3. Discussion and direction recruitment for the vacant Fair Manager / Secretary III position4. Discussion and consideration for purchase of phones & computers for staff.	
REPORTS (<i>Discussion/Action</i>) <ol style="list-style-type: none">1. SCC Fairgrounds Foundation Update<ol style="list-style-type: none">a. Holiday Lights Drive-Thru Contractb. Heritage Holiday Craft & Gift Fair Contract2. Agricultural History Project Update3. Junior Fair Board4. Livestock Committee – Director Fontana and Director Estrada<ol style="list-style-type: none">a. 2022 Auction RecapFuture Meeting Dates – November 2, 20225. Buildings & Grounds Committee – Director Pruger and Director Campos	
BOARD MEETING DATES - 2022 <ol style="list-style-type: none">1. Dec 62. Holiday Lights opens November 25, 20223. Heritage Holiday Craft & Gift Fair December 2 & 3, 2022	
MANAGER REPORT <ol style="list-style-type: none">1. Overview of the Current Operation	
CLOSED SESSION <i>The Board is authorized to enter closed session with CDFA Legal Office to discuss:</i> <ol style="list-style-type: none">a. Real Estate Negotiation (Government Code 11126.2) Property Address – Santa Cruz County APN 051-441-12	
RECONVENE INTO OPEN SESSION <ol style="list-style-type: none">1. Report Action Taken at Closed Session	

ADJOURNMENT

Date of Notice – October 14, 2022