

# 14th District Agricultural Association

SANTA CRUZ COUNTY FAIR

Established 1885

## Board of Directors' Meeting Notice

Tuesday, May 28, 2024 at 1:30 PM Pacific Time (US and Canada)

In Person: **Heritage Hall Building**

**Directors:** Nick Calubaquib, Tony Campos, Lupe Flores, Stephanie Fontana, Dana McRae, Rachel Wells.

**CEO/Manager:** Zeke Fraser [ceo@santacruzcountyfair.com](mailto:ceo@santacruzcountyfair.com)

**Recording Secretary:** Donna Steward

### Mission Statement

The mission of the Santa Cruz County Fairgrounds is to provide a safe place for community events, educational opportunities and the annual Fair that showcases the talents and diversity of our community.

### Americans with Disabilities Act

Persons with disabilities who may require accommodations to attend the meeting are requested to contact the Manager's office at 831-724-5671. Persons requesting a Spanish translation service are to contact the Manager's office five (5) business days prior to the scheduled meeting date. Agendas for the 14th District Agricultural Association can be accessed online: [www.santacruzcountyfair.com](http://www.santacruzcountyfair.com). Questions regarding agenda items should be directed to the Managers office at 831-724-5671.

**Public Participation:** Any person may address the Board during its Public Comment period. The Board reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker in order to proceed with the agenda and individuals may speak only once during Public Comment. All Public Comments must be directed to an item listed on today's Agenda including the Closed Session Agenda, or to a topic not on today's Agenda that is within the jurisdiction of the Board. Board members will not take actions or respond immediately to any public communication presented regarding topics not on the Agenda but may choose to follow up later, either individually, or on a subsequent Agenda.

All meeting notices, agendas and materials considered by the Board during the meeting will be available during the meeting. The agenda and notices will also be available on the website at:

<https://www.santacruzcountyfair.com/board/agenda-items>

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## Board of Directors' Meeting Agenda

Items listed on this agenda may be considered in any order at the discretion of the President. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

**CALL TO ORDER:** President Rachel Wells

**ROLL CALL:** Declaration of Quorum

### PLEDGE OF ALLEGIANCE

### PUBLIC COMMENTS

### CORRESPONDENCE

1. None received

### CONSENT CALENDAR *(Discussion/Action)*

1. Board Meeting Minutes from April 23, 2024
2. Interim Revenue Contracts
3. 2024 Fair Contracts

### FINANCIAL *(Discussion/Action)*

1. CFSA Financial Reports for March 2024

### OLD BUSINESS *(Discussion/Action)*

1. Technology Infrastructure Updates
2. California Construction Authority Updates – Small Animal Barns; Civil Engineer; FEMA
3. 2024 Budget

### NEW BUSINESS *(Discussion/Action)*

1. DAA Retention Policy – Email, Audio, Physical Records
2. Reschedule June meeting date
3. ADA Nature Pathway proposal
4. ADA Portable Pathway proposal
5. Maragoni Lease Agreement

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## **REPORTS** (*Discussion/Action*)

1. SCC Fairgrounds Foundation Update
2. Agricultural History Project Update
3. Finance Committee – Directors McRae, Flores
4. Executive Committee – Directors McRae, Wells
5. Livestock Committee – Directors Fontana, Wells
6. Buildings & Grounds Committee – Directors Campos, Calubaquib
7. Policies and Procedures Committee – Directors McRae, Fontana, Wells, Calubaquib

## **BOARD MEETING DATES: 2024**

May 28, June 25, July 23, Aug 27, Oct 22, Dec 3

## **MANAGER REPORT**

1. Fairgrounds Operations; General Updates; Fair-time Updates

## **DIRECTOR COMMENTS**

## **ADJOURNMENT**

Date of Notice: May 17, 2024